



# **ATTENTION PROVIDERS!**



**Before you begin work on your RSR Service Provider Report . . .**

**You must know the following information:**

- Name of the grantee(s) from which you received Ryan White Program funding
- Contracts through which you received funding
- Services you delivered under each contract during the reporting period
- Assigned registration code for the Ryan White Services Reporting system
  - If you do not have your assigned registration code, check with your grantee. If you are a grantee of record under any Program Part, you will enter your data in your role as a provider through the EHBs.
- Deadlines for submitting your Service Provider Report to the grantee(s) from which you received funding

**You should also have the following at hand:**

- The 2009 Ryan White Services Report Instruction Manual
- The Ryan White Services Report Frequently Asked Questions (FAQs) document
- The 'Who to Contact for RSR Assistance' document